



The South African
Council *for* Planners
SACPLAN

SOUTH AFRICAN COUNCIL FOR PLANNERS

FEE STRUCTURE

1 April 2011 – 31 March 2012		
Category	Registration Fee (Non Refundable)	Annual Fee
Candidate Planner	R200.00	R350.00 R50.00 for Full-time Students in accredited Planning qualifications, provided proof of registration is submitted before the payment due date.
Technical Planner	R300.00 (for applicants with uninterrupted registration as Candidate Planner of at least 24 months) R500.00 (for applicants not registered as Candidate Planner of at least 24 months)	R465.00
Professional Planner	R450.00 (for applicants with uninterrupted registration as Candidate Planner of at least 24 months) R650.00 (for applicants not registered as Candidate Planner of at least 24 months)	R715.00
Retired Persons		R150.00 – Persons 60-70y subject to approval. Persons over 70y are exempted

Item	Fee
Appeals	
An Appeal in terms of Section 27(1)(a)	A non refundable amount equal to the Application & Registration Fee of the registration category of the registered person
An Appeal in terms of Section 27(1)(b)	A non refundable amount equal to the Application & Registration Fee of the registration category for which the person applied for
An Appeal in terms of Section 27(1)(c)	R1000.00

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Other	
Administration fee for re-instatement registration within a year of being cancelled due to defaulting on payment	A non refundable amount equal to the Application & Registration Fee of the registration category of the registered person
Administration fee for re-instatement registration after a period of longer than a year of being cancelled due to defaulting on payment	A non refundable amount equal to double the Application & Registration Fee of the registration category for which the person applied for
Replacement Certificate	R250.00
Resending of Certificate in the case that it is returned due to non-collection or incorrect postal information	R150.00

GENERAL NOTES:

1. The full Application and Registration fee as well as the full Annual fee must accompany applications for registration as per the Fee structure as set out above.
2. The fees are not subject to VAT and are quoted excluding VAT.
3. The Annual Fees will be calculated by SACPLAN on a pro-rata basis (based on each completed quarter) based on the approval date of the application by SACPLAN. The difference will be credited against the following year's Annual Fees payable.
4. In the case where an application for registration is not approved and/or an appeal for the approval of registration is turned down, the annual fee paid will be refunded on receipt of a written claim from the applicant within a period of three months after the applicant was informed of the decision by Council or the Appeal Board whichever is applicable. The refunding of such fees will only be done through EFT.
5. Registration is automatically renewed on an annual basis on 1 April each year. In the event that a registered person wishes to terminate registration, three months' notice of such intention should be given to SACPLAN in writing.
6. All Registered person are required to notify SACPLAN in writing within one month of any change in their physical and postal addresses of their place of employment and residence.

GENERAL NOTES:

For direct deposit / EFT, please use the following SACPLAN Bank Details:

Name of Account Holder : SACPLAN
 BANK : ABSA Bank
 Branch Code : 632005 (Midrand)
 Account Number : 713255629
 Account Type : Cheque
 Reference : Full Registration number (e.g. A/123/2000) or Surname and ID number if you are not a registered person.

Please fax or email proof of payment with contact details to planner@sacplan.co.za or 011 318 0405