



The South African
Council for Planners
S A C P L A N

SOUTH AFRICAN COUNCIL FOR PLANNERS

International Business Gateway Office Park, Cnr New Road & 6th Street
Midridge Office Park - 1st Floor, Block G. P O Box 1084 Halfway House
MIDRAND 1685

Tel: 011-318 0460, 318 0437 Fax: 011-318 0405
Website: www.saplanners.org.za

APPLICATION FOR REGISTRATION: 2009/2010 (1 April 2009 to 31 March 2010)

GENERAL NOTES:

- The following documents must accompany this application:
 - Completed Application Form
 - Completed Schedule of Personal Details
 - Completed Practical Training Report (not applicable to Candidate Planners)
 - Certified copies of Qualification Certificates
 - Certified copy of Identity Document or Passport
- Applicants must take steps to ensure that they obtain their practical experience under the guidance and mentorship of a registered person / persons, and the practical training report must be signed by such registered person / persons.
- Registration and Annual fees must accompany applications for registration as per the Fee Structure set out below. Any queries in regard to payable fees should be directed to the SACPLAN office.
- Application fees are **NOT** subject to VAT and are quoted excluding VAT.
- Annual fees will be calculated on a pro-rata basis (based on each completed quarter).
- A Registration Certificate will be issued to successful applicants.
- Registration is automatically renewed on an annual basis on 1 March each year. In the event that a registered person wishes to terminate registration, three month's notice of such intention should be given to SACPLAN in writing.
- All Registered persons are required to notify SACPLAN in writing within one month of any change in their physical and postal addresses of their place of employment and residence.

FEE STRUCTURE:

| 1 APRIL 2009 – 31 MARCH 2010 | REGISTRATION FEE | ANNUAL FEE |
|-------------------------------------|-------------------------|-------------------|
| Professional Planner | R 330.00 | R 675.00 |
| Technical Planner | R 220.00 | R 440.00 |
| Candidate Planner | R 175.00 | R 330.00 |
| Non-Practising person | 20% of the fee | 20% of the fee |

For direct deposit/transfer, please use the following SACPLAN Bank Details:

NAME OF ACCOUNT HOLDER : SACPLAN
BANK : ABSA BANK
BRANCH (Midrand) : 632005
ACCOUNT NUMBER : 713255629
ACCOUNT TYPE : Cheque

Please fax or e-mail proof of deposit and contact details to:

E-Mail : admin@sacplan.co.za

or Fax : (011) 318 – 0405